

Eligibility – Charitable or Non-Profit Organizations (Includes clubs, societies, fraternal and religious organizations and non-profit private schools)

Tax ID Type: Employer Identification Number (EIN). An EIN may be obtained at www.irs.gov.

Eligibility Forms:

- **AD-1026, Highly Erodible Land Conservation (HELC) and Wetland Conservation (CW) Certification (dated 10-30-14).**
 - One for the organization
- **CCC-941, Average Adjusted Gross Income (AGI) Certification and Consent to Disclosure of Tax Information**
 - One for the organization
 - None for members unless they are guaranteed a payment.
- **CCC-901, Member's Information**

Instructions for the AD-1026

Blocks 1-3 – Enter the name, tax ID (even though only the last four digits are required, it is helpful to have the full number), and enter the program year as the crop year.

Block 4 – **Affiliates:** Enter “none”.

Block 5 – Check one of these boxes if the statement applies; otherwise continue to Part B.

Instructions for the CCC-941

Block 1 – Enter the county where land is located.

Block 2 – Enter full legal name and address. This must exactly match what is on file with the Internal Revenue Service (IRS).

Block 3 – Enter the nine-digit tax ID number.

Block 4 – Enter the Program Year (fiscal year).

Block 5 – Check appropriate box.

Block 6 – Sign as indicated in **Signature Authority** below.

Block 7 – Enter title/relationship to the organization.

Block 8 – Enter the date.

Instructions for the CCC-901

Blocks 1 & 2 – Enter the county and state where the land is located.

Block 3 – Enter the program/fiscal year for which you are applying

Part A – Enter full legal name of the organization **and** full EIN.

- #1-5 – Enter the statement on the form “**non-profit – no member receives benefits as an individual.**”

Part B, C, D & E – Leave blank.

Part F – Certification

- #1 – Sign as indicated in **Signature Authority** below.
- #2 – Enter title.
- #3 – Enter date.

Signature Authority: Because no member receives benefits as an individual, signature authority cannot be granted by the use of a CCC-901 form. You will need to provide:

- Letter of authorization on the organization’s letterhead signed by the legal head of the organization or church.
- Whoever is being granted signature authority from the legal head of the organization or church must also sign the letter. This can be more than one person.
- Individuals authorized above may re-delegate authority to an agent using a valid power of attorney form (FSA-211) notarized (or witnessed by FSA as applicable).